



Data Extraction

FINANCIALEDGE¹

Contents

Summary Tables and Lookups

VLOOKUP – HLOOKUP – VLOOKUP & Match – Index & Match – Offset & Match – XLOOKUP

Working with Multiple Sheets

Indirect – Named Ranges

Transposing Data

Transpose Function – Offset, Row and Column – Offset & Match – Index & Match

Summary Tables and Lookups

Functions:

VLOOKUP

HLOOKUP

VLOOKUP & Match

Index & Match

Offset & Match

XLOOKUP

	A	B	C	D	E	F
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						

3

FINANCIALEDGE

Working with Multiple Sheets

Functions:

Indirect

Cell

FormulaText

	A	B	C
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

	A	B	C	D	E	F	G
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							

4

FINANCIALEDGE

Transposing Data

Functions:

Paste special, Transpose, Offset (Row & Column), Offset & Match, Index & Match

	Bananas	Peaches	Apples	Cherries	Oranges	Grapes	Others
US	3.6	12.7	7.9	13.0	4.0	8.5	11.2
UK	4.1	10.4	9.4	17.3	12.6	6.5	2.5
Europe	4.0	10.8	2.7	14.2	10.6	3.0	17.5
Asia	7.0	3.0	19.2	8.4	6.8	18.7	11.0
Australia	4.0	17.1	13.2	8.3	5.5	17.6	16.3
Row	9.8	16.2	8.8	5.7	3.3	5.8	17.3

	US	UK	Europe	Asia	Australia	Row
Bananas	3.6	4.1	4.0	7.0	4.0	9.8
Peaches	12.7	10.4	10.8	3.0	17.1	16.2
Apples	7.9	9.4	2.7	19.2	13.2	8.8
Cherries	13.0	17.3	14.2	8.4	8.3	5.7
Oranges	4.0	12.6	10.6	6.8	5.5	3.3
Grapes	8.5	6.5	3.0	18.7	17.6	5.8
Others	11.2	2.5	17.5	11.0	16.3	17.3

5

FINANCIALEDGE⁷

FINANCIALEDGE⁷

www.FE.training

Please do not redistribute these materials without the express permission of Financial Edge Training.

FINANCIALEDGE⁷